

REGION VI SPRING CRC MOTIONS

Last Revised: 08/16/2023

Motions - 2023 Spring CRC

Iowa Chapter - Motion 1 (05/05/2023):

That an option be added to the ASHRAE membership registration and renewal pages to opt out of hard copies of the ASHRAE Journal. (Open)

Iowa Chapter - Motion 2 (05/05/2023):

That the cost for the ASHRAE duct fitting database be reduced from \$110 for members to \$10. (Referred to PubEd; Complete)

Answer: (Defeated) Sales of the Duct Fitting Database generated more than \$35k for Society last fiscal year. Of those sales, about 50% were to members. A reduction in the member price as requested would cost approximately \$14k in lost revenue. Concurrent with this motion, work has been under way in consultation with TC 5.2 to reduce the number of fittings and features on the mobile app, making it free of charge, and keeping the online application at the market price of \$110 for members.

Iowa Chapter - Motion 3 (05/05/2023):

That the process for obtaining PAOE points for having members on Society Technical Committees/Groups and Obtaining ASHRAE certifications be automated. (PAOE – CT18, CT20, YEA5, YEA6). (Open)

Minnesota Chapter - Motion 4 (05/05/2023):

That ASHRAE society expand the capabilities of the ASHRAE 365 app to allow chapters and regions to share event information. (Complete)

Answer: ASHRAE 365 provides support for Society-level events and information on an easy-to-use platform. The amount of information available through ASHRAE 365 is carefully selected so the information remains relevant and timely, without becoming over. Similar to how ashrae.org cannot support all the information for chapters and regions and therefore chapters and regions have their own websites, the Society app, ASHRAE 365, cannot support information for all ASHRAE chapters and regions. Similar to how chapters and regions are responsible for their own websites, staff recommends chapters and regions interested in using mobile apps as a means of communication do so following the App Acceptable Use and Development Policy maintained by the Communications Committee and available for review and download on the Communications Committee page of the ASHRAE website at <https://www.ashrae.org/cc>. Additionally, creation and maintenance of mobile apps at the chapter / region level allows chapters and regions to have autonomy and more control over their content and how it is presented.

Minnesota Chapter - Motion 5 (05/05/2023):

That ASHRAE Society establish a DEI Category for PAOE points by July 1, 2023. (Open)

La Crosse Area Chapter - Motion 6 (05/05/2023):

That society provide an electronic form for the DL lecture surveys. (Passed; In Progress)

Illinois Chapter - Motion 7 (05/05/2023):

That Society should update the website so that nominating committee members can search by member name not just member number. (Open)

Motions - 2022 Spring CRC

Illinois Chapter – 2022 CRC Motion 1:

That ASHRAE Society automatically initiate the upgrade from Associate grade to Member grade based upon the Associate updating their ASHRAE Biography information. (Referred to MP. Passed; Complete)

Illinois Chapter – 2022 CRC Motion 2:

That without disclosing privileged conversation, the RVC nominees be notified of their selection (or not) after CRC caucus is completed. (Referred to Nominating; Open)



Illinois Chapter – 2022 CRC Motion 3:

That ASHRAE should establish an ongoing Membership demographic and compensation survey. (Referred to Membership Development Task Group; Open)

Minnesota Chapter – 2022 CRC Motion 4:

That ASHRAE establish daily or real-time updating of chapter level RP fundraising totals in a form that individual chapters can easily link to for automatic fundraising total updates on websites using StarChapter by July 1, 2023. (Referred to RP, IT, & Marketing; Passed; Complete)

Minnesota Chapter – 2022 CRC Motion 5:

That chapter research promotion goals be relative to the area assigned members at the beginning of the fiscal year. (Referred to RP; Complete)

Answer: (Defeated) The RP Committee understands that Area Assigned Members (AAM) is a valuable data point in creating a chapter's research promotion goal and should always be considered when chapter goals are established. However, there are too many situations where using solely the AAM data point would be too cumbersome for a chapter. RP recommends that each chapter RP Chair communicates with their RVC and DRC around goal setting and use AAM as a data point in addition to other factors. Goal setting is a collaborative process within the Region and should not be limited to such narrow criteria. Constant communication, discussion, feedback, and analysis of past years data should all be taken to account when setting a chapter's goal each year.

St. Louis Chapter – 2022 CRC Motion 6:

That ASHRAE abandon the current online form used to collect credit card information for RP donations and replace it with a secure third-party payment processing service by the start of FY 2023. (Referred to Staff Director of Finance; Complete)

Answer: New form is live

Motions - 2021 Spring CRC

Minnesota Chapter) – Motion 11A (06/22/2021):

That the Student Activities Committee create a virtual career fair in the 2021-2022 society year. (Passed; Complete)

Illinois Chapter – Motion 12 (06/22/2021):

That the requirement be eliminated to populate the Tally Form and strike the requirement from the CRC worksheet for the Regional Award of Merit and the Chapter Service Award Nominations effective by the Spring 2022 CRCs. (Open)

Status: This motion was referred to staff to determine the costs involved and if all Chapter, Region and Society level positions can be automated to calculate points for the Regional Award of Merit and Chapter Service Award tally forms.

Motions - 2019 Spring CRC

Minnesota Chapter – Motion 36 (06/25/2019):

That the Society create a standard Chapter Climate Change Committee for climate change education, research and policy work. (Referred to Tech Council; Complete)

Answer: Technology Council reviewed this request and has determined that there are already existing PCs and TCs that address sustainability, resilience, and climate change. The Council will continue to work to improving cross-committee communication, including with GAC, for dissemination as appropriate at the grassroots level. The Council also determined that perhaps this would be best handled by GAC or CTTC (perhaps through the DL Program).

Minnesota Chapter – Motion 37 (06/25/2019):

That Society cross reference the membership list when generating the RP Donor list. (Referred to RP Staff; Complete)

Answer: RP Staff assumes this motion refers to the report available to RP volunteers to identify past donors in their assigned chapter, the "10 Year History Report." The report pulls directly from the membership database, and identifies if donors are deceased or are marked "do not solicit," as long as ASHRAE knows that information. Staff illustrates how



to read the reports during training and via online videos. Also, staff encourages volunteers to contact them with news of deceased members or those who have asked to not be solicited so their records can be updated.

This report does not identify membership status, but there are other giving reports that do. Many donors to the RP Campaign are organizations or individuals who are not ASHRAE members. Additionally, a donor may have let their membership lapse at any given point but still want to support RP. If volunteers receive a poor response from lapsed members, staff needs to know.

Madison Chapter – Motion 19 (02/04/2020):

That Members Council lower the number of Nominating Committee members from 5 to “a minimum of 3” for all Chapters, effective for the 2019/2020 chapter calendar. (Complete)

Answer: The following amended motion was approved by Members Council: That the number of Nominating Committee members be lowered the number of Nominating Committee members from 5 to “a minimum of 3” for all Chapters, effective for the 2019/2020 chapter calendar 2020-2021 Society year.

Motions - 2018 Spring CRC

La Crosse Area Chapter – 2018 CRC Motion 1:

That the Region VI DRC make the following motion at the next Board of Directors meeting at which he has the opportunity: That the Board of Directors initiate a referendum to amend the ASHRAE BYLAWS as follows: (Complete)

Section 3.3 Voting. At any annual, winter, or special meeting, each voting member, as defined in Section 2.11, shall be entitled to one vote, which may be cast in person or by proxy. A proxy shall not be valid longer than three months from its date of execution.

Nominations shall be put forward by the Nominating Committee as hereinafter provided in Section 7.6.

Nominations may also be made in writing by not fewer than fifty one percent of the members eligible to vote, with no more than 40% of those members from any one region. Upon presentation of such nominations to the Secretary with each nominee's written consent, not less than one hundred twenty days prior to the first session of the annual meeting, the nominees' names shall be placed upon the ballot. A notation on the ballot shall indicate that such nominees are presented by members independent of the Nominating Committee.

Answer: Members Council approved the following motion for the Board of Directors approval:

Section 3.3 Voting. At any annual, winter, or special meeting, each voting member, as defined in Section 2.11, shall be entitled to one vote, which may be cast in person or by proxy. A proxy shall not be valid longer than three months from its date of execution.

Nominations shall be put forward by the Nominating Committee as hereinafter provided in Section 7.6.

Nominations may also be made in writing by not fewer than fifty one percent of ASHRAE members in good standing. The minimum number of members required shall be based on the membership roster of the first day of that Society year. No more than 10% of the signatures shall be from one chapter and no more than 30% shall be from one region. ~~members eligible to vote.~~ Upon presentation of such nominations to the Secretary with each nominee's written consent, not less than one hundred twenty days prior to the first session of the annual meeting, the nominees' names shall be placed upon the ballot. A notation on the ballot shall indicate that such nominees are presented by members independent of the Nominating Committee.

Iowa Chapter – Motion 26 (06/26/2018):

That the Honors and Awards Tally Sheets for Chapter Service Award and Regional Award of Merit are revised. The current form utilizes a Word document and the scoring structure provides some gray areas. A revised document that provides more automation and provides grace for active members prior to the time biographies were maintained. (Complete)

Answer: (Defeated) The tally forms for the Chapter Service Award and Regional Award of Merit belong to Members Council and reside in the Manual for Chapter Operations (MCO). Members Council approved an automated process

that is currently available in the database to calculate chapter and regional positions for these awards. Staff will include the awards calculation information in email communications to the chapters.

Iowa Chapter – Motion 27 (06/26/2018):

That Regions who host CRCs, the Delegate and Alternate from those chapters are comprised of the Delegate and Alternate listed on the current year's CIQ. (Complete)

Answer: (Defeated) The spring CRCs should be set up in the same way as the fall CRCs. The incoming delegate and alternate of the fall CRCs receive training for the new society year. If the current spring delegate and alternate receives the training, they would only have two-three months left in their term. If both the current and incoming delegates and alternates attend their regions' CRC, only one delegate and one alternate would be reimbursed transportation. Incoming chapter committee chairs who have spring CRCs also receives training for the next Society year.

The following motion from Region VI (Illinois Chapter) was divided into four parts as shown below: Part 1 of 4 – Records of Minutes; Part 2 of 4 – Master List of Potential Nominees; Part 3 of 4 – Disposition of Executive Session Minutes; and Part 4 of 4 Restriction on Attendees.

Illinois Chapter – Motion 4 (11/3/2017) – Part 1 of 4:

That the Rules of the Board Section 2.104.008 regarding the nature of any ASHRAE meetings held under the guise of "Executive Session" be modified as follows: (Passed; Complete)

2.104.8 Executive Session (13-06-23-21)

When there is a discussion of an issue of sensitive proprietary, or personal nature, executive session may be entered where attendance is restricted to members of the body and those invited by the chair. Executive session may be declared by the chair or by a motion approved by a majority vote.

2.104.81 Records or Minutes

Records or Minutes shall be kept of all meetings held in Executive Session. The recordings shall note the topic of discussion and if regarding a person, their name, statements considered to be in favor and statements considered to be opposed of the topic being discussed without identifying the commenter.

Illinois Chapter – 2017 CRC Motion 1.2 – Part 2 of 4 / Motion 33 (06/25/2019):

That the Rules of the Board Section 2.104.008 regarding the nature of any ASHRAE meetings held under the guise of "Executive Session" be modified as follows: (Complete)

2.104.8.1 Master List of Potential Nominees

Committees engaged in the process of determining candidates for ASHRAE offices, shall have access to information containing separate records of potential nominees from previous unsuccessful nominated positions that are carried over from the previous three years. Candidates shall be referred to only by name for the nominated position.

Status: Part 2 of 4 of this motion was referred to the Planning Subcommittee Nominating Ad Hoc Committee and later referred to the Nominating Presidential Ad Hoc Committee for comments. This motion is postponed until the 2019 Winter Conference in Atlanta. (Open)

Answer: (Defeated) A similar motion was approved by the Nominating Ad Hoc Committee but was later defeated by the full Nominating Committee during the 2018 Annual Meeting in Houston.

Illinois Chapter – Motion 5 (11/3/2017) – Part 3 of 4:

That the Rules of the Board Section 2.104.008 regarding the nature of any ASHRAE meetings held under the guise of "Executive Session" be modified as follows: (Complete)

2.104.8.1 Disposition of Executive Session Minutes

Executive Session Minutes shall be maintained by the Committee in question in a format transportable to all meetings of the Committee. Minutes considered to be a "Master List of Potential Nominees" shall be distributed to the Committee considering candidates for nomination prior to their first scheduled meeting. Minutes of Executive Session meetings may be opened for inspection at a meeting of the Committee by a motion approved by simple majority of the committee.



Answer: (Defeated) Executive Session minutes are restricted to those who are present during the Executive Session meeting and are not disclosed with person outside of that meeting.

Illinois Chapter – 2017 CRC Motion 1.4 – Part 4 of 4:

That the Rules of the Board Section 2.104.008 regarding the nature of any ASHRAE meetings held under the guise of “Executive Session” be modified as follows: (Complete)

2.104.8.1 Restriction on Attendees

Discussions regarding any potential ethical or other issues shall be limited at the start to a committee Chairman, President or President-Elect and the complainant. There shall be no group discussions at any Society committee and management levels of any allegations against a member of the Society both formally and informally without the member being discussed in attendance and given advanced knowledge of the alleged charge and incident for discussion. The member being charged shall always have the right to face their accuser(s)/complainant, and a documented list of allegations.

In the case of Executive Session meetings that are of a personal or disciplinary nature, only those members elected to the Committee shall be in attendance. Chair invited attendees shall be limited to those materially affected by the discussion or legal counsel. The subject (person) of the discussion shall be in attendance, and shall be made aware of the session subject of discussion at least 24 hours in advance of meeting, or at a time to minimize their inconvenience. When legal counsel is engaged for the committee calling the Executive Session, ASHRAE shall engage acceptable legal counsel for the subject under discussion and pay all fees and travel expenses.

Status: Part 4 of 4 this motion was referred to the Planning Subcommittee Ethics Ad Hoc Committee and later referred to the Presidential Ethics Enforcement Procedures Task Group. This motion is postponed until the 2018 Annual Conference in Houston.

Answer: A report from the Ethics Enforcement Procedures Task Group was submitted to the Board of Directors for approval during the June 2018 annual conference in Houston.

Illinois Chapter – Motion 7 (11/3/2017):

That the Rules of the Board, Volume 2, Paragraph 2.200.001.4 be amended as follows: (Complete)

2.200.001.4 (90-02-14-10)

The approved number of Directors-at-Large is ~~nine (9)~~ five (5).

Answer: (Defeated) DALs do a lot of work and are needed to run the technical side of ASHRAE.

Illinois Chapter – 2017 CRC Motion 2 / Motion 34 (06/25/2019):

That the Rules of the Board, Volume 2, Paragraph 2.415, Nominating Committee, be amended as follows: (Complete)

2.415 NOMINATING COMMITTEE

2.415.002 MEMBERSHIP

2.415.002.1 Composition (16-06-29-32/86-06-22-16/91-06-23-01/94-01-23-01/99-06-20-11/01-01-28-01/ 10-01-24-02/13-01-27-01)

- A. This committee shall consist of at least ~~twenty-two (22)~~ twenty-one (21) voting members, including a chair and vice chair. (SBL 7.6)
[NOTE: Number determined as follows 13 Numbered Regions, Region-At-Large, Region XIV, 4 BOD elected members and Committee Chair and Vice Chair.]
- B. There shall be one voting member one non-voting alternate from each region of the Society, selected by the Chapters Regional Committee of each respective region, and ~~8-4~~ 8-4 voting members and ~~8-4~~ 8-4 non-voting alternates selected by the Board of Directors. (2.434.002SBL 7.6).

Status: This motion was referred to the Planning Subcommittee Nominating Ad Hoc Committee and later referred to the Nominating Presidential Ad Hoc Committee for comments. This motion is postponed until the 2019 Winter Conference in Atlanta.

Answer: (Defeated) The above motion was discussed by the Nominating Ad Hoc who believed that a change should not be made at this time.

Illinois Chapter – 2017 CRC Motion 4:

That the Rules of the Board Paragraph 3.980; “Enforcement Procedures” be amended as follows: 3.980 Enforcement Procedures for Violation of the ASHRAE Code of Ethics and Other Disciplinary Matters (07-01-31-17). **(See Attachment B for full Motion) (Passed; Complete)**

Status: This motion was referred to the Planning Subcommittee Ethics Ad Hoc Committee and later referred to the Presidential Ethics Enforcement Procedures Task Group. This motion is postponed until the 2018 Annual Conference in Houston.

Answer: Attachment B1 was approved by the ASHRAE Board of Directors in response to the Enforcement Procedures for Violation of the ASHRAE Code of Ethics.

Illinois Chapter – Motion 25 (06/27/2017):

That Society Student Activities Committee research annual grade school or high school competitions that inspire and attract students to the art and science of HVAC&R and select one to partner with as a Society. **(Referred to SAC; Complete)**

Answer: (Defeated) The motion requests the Student Activities committee to research K12 competitions that ASHRAE could partner with. The background information recognizes that the Student Activities Committee is partnering with DiscoverE and Solar Decathlon. In addition to these, we also have existing partnerships with Future City competition that is consistent with the motion request. The Student Activities Committee works with Race to Zero and more recently have begun working with STEM Scouts. To provide the necessary attention to our new partnership with STEM Scouts, we respectfully ask that the additional work associated with researching new areas for ASHRAE involvement be clarified in terms of suggested organizations that the Illinois Chapter may have in mind. If a proposed partner organization had synergy with ASHRAE mission, we would happily consider the opportunity to increase ASHRAE’s brand awareness in K12/STEM. At this time, the K12/STEM subcommittee has some concern that additional partner organizations beyond our current scope will tax Student Activities Committee volunteer and staff resources and thus we recommend that the motion be defeated.

Illinois Chapter – Motion 26 (06/27/2017):

That the Society Student Activities Committee develop a toolkit for chapters to provide best practice instruction on how to sponsor local events that promote STEM activities. **(Complete)**

Answer: (Defeated) This information already exists on the Student Zone website.

Motions - 2014 Spring CRC

Madison Chapter – 2014 CRC Motion 2:

That Society provide a well-defined and easily accessed map on the ASHRAE website that defines clear chapter boundaries. **(Referred to Staff; Complete)**

Answer: Staff will continue to work on improvements to the membership database with the inclusion of CRC Motion 2 from the Madison Chapter. Strides have been taken to identify boundaries using the available technology by identifying zip codes, cities and counties of each ASHRAE chapter.

Iowa Chapter – Motion 17 (07/01/2014):

That ASHRAE Society shall publish the latest research proposal evaluation criteria and/or guidelines on the public website for easy reference starting July 1, 2014. **(Referred to Tech Council; Complete)**

Answer: See Attachment A2. ASHRAE has been using the “Best Value to ASHRAE” criteria and the “\$/point” metric to select research contractors since May 2006 (See attached project analysis sheet from that period). This is not an undocumented/un-posted process that ASHRAE recently implemented as the referral claims. The analysis sheet information and the text below is also included in the “Research Manual,” which is always posted on the “Research Page” of the ASHRAE website.

6.1 Evaluation of Solicited Proposals

Following the deadline for receipt of proposals, the Manager of Research and Technical Services (MORTS) records certain salient information about each response and forwards copies of all proposals received to members of the Proposal Evaluation Subcommittee (PES), the TC Chair (or Chair of TG, MTG w/research authority, SSPC, or other committee authorized to sponsor research), and the appropriate Research Liaison.

Evaluation Criteria

The PES uses evaluation criteria and weighting factors as specified in the Work Statement (WS) and applies them to compare the proposals received. Typically, the Evaluation Criteria include “Performance of Contractor on Prior ASHRAE or Other Projects.” The MORTS provides the PES with information on performance, including unsatisfactory performance, on previous ASHRAE research projects. A bidder who did not have a prior ASHRAE research project should not be penalized in the evaluation process, i.e., his/her proposal should receive the maximum score for this evaluation criterion.

After discussion and evaluation, each PES member completes the Proposal Evaluation Form (PEF) based on his/her personal preference. Together the PES completes the Summary Sheet for Reporting Evaluations of Proposals. The summary of the scores from all PES members must be reported on the Summary Sheet for Reporting Evaluations of Proposals. The criteria for proposal selection are:

1. By default, select the proposal with the lowest cost that was responsive (i.e., an average score of 70 points or higher),

OR

2. Select the proposal that the PES feels is the best value when ALL the criteria below are also satisfied:
 - a. The proposal has the lowest cost to CRC per point (using average score) among all responsive proposals
 - b. The average proposal score is 5 points higher than the score for the lowest-cost responsive proposal
 - c. The proposal was scored higher than the lowest-cost responsive proposal by at least 2/3 of PES members
 - d. The PES members feel selection of the higher cost proposal is justified and provide a written explanation of their reasons.

In addition, the “Additional Information for Bidders” form that all bidders must sign and submit with their proposal includes the following text:

CRC’s proposal evaluation committee will make the primary recommendation regarding the selection of a contractor. While bidders may be given some information on their and competitors’ scores, CRC is not obligated to do so and will not become involved in negotiating, explaining or defending the decisions made.

Madison Chapter – Motion 18 (07/01/2014):

That ASHRAE allow local chapter scholarship and awards committee involvement in the scholarship committee when ASHRAE Society coordinates the scholarship. (Referred to Scholarship Trustees; Complete) See Attachment A3.

Madison Chapter – Motion 19 (-7/01/2014):

That ASHRAE allow local chapter scholarship and awards committee final approval of local scholarship recipient of ASHRAE chapter endowed scholarships. All chapters that are affected by the scholarship will be notified of the award. (Referred to Scholarship Trustees; Complete) See Attachment A3.

Motions - 2013 Spring CRC

Illinois Chapter – Motion 18 (06/25/2013):

That headquarters staff create a portal for chapter websites that would allow a member to access and update their membership information without having to re-navigate the ASHRAE website. (Complete)

Answer: (Defeated) but the action items listed below were assigned to staff for implementation.

- Staff to provide instructions and procedures on how to renew an individual membership along with the www.ashrae.org/renew web link that reads “renew your Society membership here.”

- Staff to send an email blast to the chapters letting them know that the “renew your membership” web link and instructions are available.

Illinois Chapter – Motion 19 (06/25/2013):

That the ASHRAE Logo Policy be amended to allow ASHRAE Certified Professional use of an “ASHRAE Certified Professional” logo on Personal Employment/Company Business Cards/Resumes” be approved. (Passed; Complete)

Motions - 2012 Spring CRC

Illinois Chapter – Motion 2.1 (05/23/2012):

That a position supporting the application and use of site energy consumption be sued as the basis of ASHRAE Technical Policy. (Referred to Tech Council; Complete)

Answer: In Dallas, the BOD referred to the three councils the Site-Source Ad Hoc Committee Report for their consideration and that the repository will be in Technology Council. At the request of ExCom, a disclaimer was written and approved by the Board during its conference call on February 26. Technology Council compiled a document “Site – Source Presidential Ad Hoc Committee Report and Collected Comments on the Report” that was submitted to the Council Chairs on April 10 with a request that staff liaisons distribute it to the Councils. Currently, the information is available under the Councils website <https://www.ashrae.org/society-groups/councils#tech>.

Technology Council considers its response complete and that this item is closed.

Illinois Chapter – Motion 2.2 (05/23/2012):

That any position paper regarding the use of site and source energy be approved for publication by a vote of the membership of Society. The society shall publish supporting arguments from advocates of site and source energy positions for the consideration of the voting members. (Referred to Tech Council; Complete)

Answer: ASHRAE commissioned an expert group to develop a paper on the appropriate uses of site and source energy for evaluating energy consumption. That document, "Site - Source Presidential Ad Hoc Committee Report, Use of Site Energy, Energy Cost, and Source Energy in ASHRAE Products, June 24, 2012" was submitted and subjected to an internal review by ASHRAE. The Board of Directors did not establish a specific policy on this complex issue based on this report. The document may only be obtained or distributed with the permission of the Director of Technology (DOT@ashrae.org). The subject matter is a challenging one with many affected parties and no single solution apparent. ASHRAE will continue to address it as needs arise and information changes. Technology Council considers its response complete and that this item is closed.

St. Louis Chapter – Motion 5 (05/23/2012):

That Society create an additional database field for each member that is editable by the local chapter. This field will allow the chapters to help track members that pay their dues locally to the chapter. (Passed; Complete)

Minnesota Chapter – Motion 6 (-5/23/2012):

That Chapters be able to purchase wooden Research Promotion plaques to give away or sell to their chapter members who are regular or good donors. (Referred to RP; Complete)

Answer: (Defeated) The committee feels that selling items for less than the donation required to be given the recognition item would render the current Recognition Program pointless. The committee will give vendor names to chapters who request the information so they may investigate the production of their own unique recognition items. Staff will continue the policy of giving additional or replacement recognition items to donors upon request.

Motions - 2011 Spring CRC

Madison Chapter – Motion 7.1 (06/27/2011):

That Society revise their online application and renewal process for new and transferred members choosing their Chapter affiliation. (Passed; Complete)

Madison Chapter – Motion 7.2 (06/27/2011):

That Society revise the Web Policy for ASHRAE Groups (June 2005), Item 8, Commercialism, to remove the limitation

to business card type advertising per 8.3 and remove the requirement that advertising needs to be in a separate section per 8.3.4. ([Referred to PubEd/ECC; Complete](#))

Answer: PEC asked the ECC to consider what guidance could be provided on advertising on chapter websites. The ECC reported some chapters want to use advertising to pay for website hosting and to purchase software for the registration and payments of chapter meetings. Although the request represents no fundamental technical problem as stated is very broad with possible financial and commercialism impacts as yet not known.

ECC recommended PEC request Members Council provide ECC with specific functional requirements and parameters of advertising on chapter websites to assist in the development of a change to the ASHRAE Website Policy. For further consideration, please provide ECC with the information needed to begin the process of developing a policy that would meet the needs of the Madison Chapter and membership at large.

In order to move forward, staff has asked the Madison Chapter to provide the information needed for further consideration so that ECC can begin the process of developing a policy. The motion will be closed for now and re-presented by the chapter along with the information required.

Motions - 2009 Spring CRC

Minnesota Chapter – Motion 6 (06/28/2010):

That Society change the database and/or procedures to allow co-chairs to be entered in the Chapter Information Questionnaire (CIQ), instead of the current procedure that only allows one chair for each chapter committee to be entered in the CIQ. ([Withdrawn; Complete](#))

St. Louis Chapter – Motion 4 (06/22/2009):

That when Society collects Chapter Dues for each month they send the payment to the Chapter by no later than the 5th of the month following. ([Complete](#))

Answer: (Defeated) Our policy is to send payment of Chapter checks out by the 15th of the following month. The checks are mailed the following day after they are printed. There are no reports of any checks received two months late. The check for April cleared ASHRAE's bank on 04/23/2009.

The last four checks for St. Louis Chapter were processed as follows:

<u>Chapter Dues Collected</u>	<u>Check Printed</u>
December 08	01/15/2009
January 09	02/10/2009
February 09	03/11/2009
March 09	04/15/2009

La Crosse Area Chapter – Motion 5 (06/22/2009):

That CIQ report database entry speed be increased and reporting process streamlined. ([Complete](#))

Answer: (Defeated) The value of having a spreadsheet in Excel is to have the ability to manipulate the data after the online entries are in. These reports are used by staff, DRCs, CRCs and for PAOE points. If a chapter chooses not to run the report after completing their CIQ, we lose communication with the chapter. We use the report to ensure that the entries are correct or to notify the chapter if there are errors such as duplicate positions, wrong dates, etc. Since the implementation of the online CIQ, we have by trial and error tried to reduce the amount of work we have asked the volunteers to do in reporting their incoming chapter positions. We have also reduced the number of errors that were caused by chapters typing over live historical data by making the CIQ a read only record after the information is entered. Staff does not run the CIQ report each day for each chapter to see if this information has been entered. Periodic updates are done and an email is sent out to remind chapters their CIQs are needed. All chapter reports including the CIQ are run in the NetForum database system and these reports are instantaneous. The CIQ has been so streamlined that it only takes a few steps to complete a position after an individual logs on to the website: member number, position and the dates. Unlike the old CIQ form that needed: member number, name, company, address, phone numbers, email address which were all typed in manually.

La Crosse Area Chapter – Motion 6 (06/22/2009):

That the HVAC&R Research Journal be made available to chapters for online subscription in addition to the current

method of individual membership subscriptions beginning Society year 2009-2010. (Complete)

Answer: (Defeated) HVAC&R Research is a subscription based publication available in print and online editions. The print edition (with online access included) has different subscription prices for members, nonmembers, and libraries (that provide shared access). The online only edition is \$59 for all subscription levels and access is password protected. Only the issues when current are available with online access. This proposal would require the public sharing of passwords which is generally frowned upon in web business models. There are currently less than 100 online only subscribers so from a business model perspective, how likely would it be that chapters would be willing to purchase subscriptions? Would a charge for access that could be shared be considered a benefit or would having a charge be considered charging for something that should be made available for free?

Motions - 2008 Spring CRC

Illinois Chapter – Motion 36 (10/25/2008):

That Rules of the Board, Volume 3, Sections 3.300.003, A.2 and 3.300.003, C.2 be modified to incorporate the following language: (double underline indicates addition) (Passed as Amended; Complete)

3.300.003 COMMITTEE ELECTIONS

A. Standards, Research Administration, Technical Activities

2. Nominations

~~Prior to the commencement of the Board meeting immediately prior to election, At least two weeks prior to commencement of the annual meeting, the President-Elect shall notify the Board of the intended members and Chair of these three nominating subcommittees pending election.~~ At the first Board meeting following election, the President shall appoint three subcommittees of three (3) members each from the Board, the chairmen of which shall be members of the Executive Committee. At least one member of each subcommittee shall be a continuing member of the BOD and carry over as a member of the subcommittee for the succeeding year. The remaining two members of the subcommittee shall not have served on the same nominating subcommittee the previous year. The considerations of each subcommittee shall be brought forward to the succeeding year's subcommittee. Individuals elected by the BOD as alternates one year shall automatically be considered potential candidates the following year (99-01-24-31). All matters related to these nominations shall be confidential. (97-06-29-15)

C. Handbook

2. Nominations

~~Prior to the commencement of the Board meeting immediately prior to election, At least two weeks prior to commencement of the annual meeting, the President-Elect shall notify the Board of the intended members and Chair of this nominating subcommittees pending election.~~ At the first Board meeting following election, the President shall appoint a subcommittee of three members from the BOD, the chairman of which shall be a member of the Executive Committee. At least one member of the subcommittee shall be a continuing member of the BOD and carry over as a member of the subcommittee for the succeeding year. The remaining two members of the subcommittee shall not have served on the same nominating subcommittee the previous year. The considerations of the subcommittee shall be brought forward to the succeeding year's subcommittee.

Individuals elected by the BOD as alternates one year shall automatically be considered potential candidates the following year (99-01-24-31). All matters related to these nominations shall be confidential. (97-06-29-15)

Illinois Chapter 2008 CRC Motion 2:

That either: (Complete)

(a) The 2008-2009 fiscal budget be amended to incorporate funds required for completion of the "Speakers Database" as accessed through the College of Fellows web page, and that those funds be directed to the coordinator of that initiative for completion prior to the end of the 2008- 2009 fiscal year.

OR

(b) Appropriate ASHRAE staff be made available to complete the "Speakers Database" as accessed through the College of Fellows web page, in coordination with the coordinator of that initiative prior to the end of the 2008-

2009 fiscal year.

Answer: This CRC motion was referred to staff. Staff determined it was not in the Members Council budget to do this.

Illinois Chapter 2008 CRC Motion 3:

That contracts and association agreements with Convex Technologies, the contractor providing recording of Society meeting technical seminars be reviewed, and that agreement be sought with Convex Technologies that would allow for these recorded seminars to be searched and reviewed by the Chapter officer responsible for determining the speakers and content for Chapter Meeting technical presentations. Dependent on a successful negotiation, these recorded presentations would be made available through some ASHRAE online venue such as a link through the ASHRAE bookstore, or as part of the College of Fellows Speakers Database in example. (Referred to CEC; Complete)

Answer: The Seminar Recordings from ASHRAE's meetings are ASHRAE's intellectual property and control of the distribution of the content resides with the Society and not with the vendor. Seminar recordings from past meetings are available online where they can be searched and purchased. (Similarly, a better source for searching topics and speakers is the technical programs for meetings that also are posted online.) Both provide a wealth of information for topics and speakers, and generally provide enough information for tracking speakers down to discuss speaking opportunities. While having access to the Seminars could be helpful to determine if a speaker is appropriate, providing online access to the seminars would have a negative fiscal impact of \$99 per meeting per chapter in lost sales. Alternatively, the license agreement that accompanies purchased Seminar DVDs or online seminar access provides for the showing the presentations at chapter events.

Illinois Chapter – Motion 31 (10/25/2008):

That the Society: (Complete)

1. Increase the annual dues by \$x per year (adjusted annually for inflation) for Affiliate, Associate, and Member levels – other special member status categories are excluded

Answer: MP already does this every 3-4 years. The committee will make a motion for an increase in the Affiliate grade; the Member and Associate grades were increased less than 1.5 years ago.

2. Automatically assign all members to a local chapter (if that particular region supports the concept of chapters)

Answer: Yes, we already do this.

3. Transfer “regional dues” (\$y) to the appropriate region

Answer: Since we do not collect regional dues, we cannot transfer them to the region.

4. Transfer “chapters dues less regional dues” (\$x-y) to the local chapter based on their area assigned members

Answer: We already do this; we transfer chapter dues to the chapters.

5. Determine appropriate values for x and y

Answer: Not applicable.

6. Exclude unique regions with specific financial constraints where the current Society level dues are already at a reduced rate and chapter dues are not collected.

Answer: This is covered since we have the developing economies program.

Answer: (Defeated) This motion was referred to staff to investigate; there are six (6) parts to the motion, staff's response is listed in each part. The motion was defeated because of the answers given by staff; most of this is already being done; and because we do not collect regional dues.

Motions - 2007 Spring CRC

Minnesota Chapter – Motion 7 (06/25/2007):

That Technology Council post information on the Technology page of the ASHRAE website descriptions of what ASHRAE Standards have been adopted as building codes and which state jurisdictions have done so. (Referred to Tech Council Complete)

Answer: Technology Council referred this motion to the Code Interaction Subcommittee (CIS) of the Standards Committee (via Clare Ramspeck, staff) for action on January 17, 2008. It was discussed at the 2008 Winter Meeting in



New York with the following resolution. While CIS tracks a few selected cases where ASHRAE standards are adopted by states it does so only when specific action seems warranted. Neither CIS nor standards staff has the resources to track the full scope of adoptions by states and keep such a list current. However, CIS recommends that Members Council request that chapters inform Steve Ferguson, Assistant Manager of Standards for Codes, of state and local adoptions and he will compile a list of such adoptions for posting. Thus Technology Council considers this item to be closed.

Madison Chapter – Motion 22 (06/25/2007):

That the online ASHRAE Society website change so that new members are provided an opportunity to pay for local dues while applying for membership effective Society year 2007-2008. (Complete)

Answer: (Defeated) The application form is hardcoded and this would be a very difficult and major change.

Minnesota Chapter – Motion 23 (06/25/2007):

That Society provides a \$50 stipend to chapter RP Chairs to attend a year-end strategic planning session at the CRC in those regions that have Spring CRCs. (Complete)

Answer: (Defeated) During the 2007 Winter Meeting in Dallas, Members Council approved a motion for a \$100 travel incentive program for RP chapter chairs of Regions I-XII who attends both the RP centralized training and their CRC. The incentive is made payable upon the RP chair’s request and upon verification from the RVC that both meetings were attended. An action item was assigned to the Research Promotion Committee to inform the chapter RP chairs that the incentive program is in place and available for them to use.

Illinois Chapter – Motion 24 (06/25/2007):

That the Society Honors and Awards Committee provide a detailed explanation of why a nominee is declined. (Complete)

Answer: (Defeated) Details of the nominations process is conducted in executive session. Chapters may contact their DRC or regional nomination members for feedback.

Motions - 2004 Spring CRC

Minnesota Chapter – Motion 32 (06/27/2005):

That TC 1.7 Business, Management and General Legal Education prepare educational material, including example forms that explains how an HVAC&R design engineer can be “held harmless” in the event that a client requires the engineer to ignore ASHRAE Standards. (Referred to Tech Council; Complete)

Answer: This motion was later referred directly to TC 1.7. The “hold harmless” issue raised in Motion 32 was thoroughly discussed by TC 1.7 as there have been several inquiries about it, it seems to be a hot topic. The TC does not plan to develop or publish forms, because this may be treading on legal practice. It is anticipated that the TC will present some general technical programs on this topic in the future. While Tech Council will continue to follow this item, we consider our response complete and that this item is closed.

Illinois Chapter – Motion 9 (06/27/2004):

That Society engage in outreach activities with other engineering and facility operating organizations. (Complete)

Answer: (Defeated) Joint activities are already in place at the Society level (the motion’s background indicates chapter joint activities).

Illinois Chapter – Motion 10 (06/27/2004):

That the annual ASHRAE dues statement include a question that asks each member their preferred form of media communication from their local chapter. (Complete)

- Email
 - Fax
 - Mail
- } must be listed in this order

Note: Provided information will not be used by anyone other than ASHRAE.

Answer: (Defeated) This is a local chapter issue and there are other ways for chapters to collect this information.

St. Louis Chapter – Motion 11 (06/26/2004):

That the Society Membership Promotion Committee develop and implement a plan to actively solicit building owners and operators as new members. (Complete)

Answer: (Defeated) This is already being done by the Membership Promotion Committee and chapters can do this locally.

St. Louis Chapter – Motion 12 (06/27/2004):

That Society prepare and post on the Society website a consolidate organizational chart illustrating the complete structure of the Society and that the organizational chart be updated annually to help convey the ongoing restructuring of Society to the membership. (Passed; Complete)

Illinois Chapter – Motion 21 (06/27/2004):

That the ASHRAE biographical record system be programmed to automatically calculate a member's point score for use in determining eligibility for DSA, CSA and ESA. (Passed; Complete)

Motions - 2002 Spring CRC

La Crosse Area Chapter – Motion 12 (06/23/2002):

That ASHRAE create education materials that local chapters can utilize in educating consumers on creating safe, energy efficient and productive residential or small commercial environments. (Referred to ALI and PubEd; Complete)

Answer: The Marketing and Oversight Subcommittee considered this referral from Regions Council regarding preparation of consumer education information. The subcommittee has directed the PR Staff to develop appropriate communication material (brochure and/or web documentation) to assist HVAC&R end users and homeowners in selection and maintenance of HVAC&R systems. TC 9.5 should be contacted to provide technical guidance. An action item was assigned to staff to work with TC 9.5 and other appropriate TCs to prepare the requested literature.